

# ALFOLD PARISH COUNCIL

**MINUTES** of the Annual Alfold Parish Council Meeting, incorporating the Annual Parish Assembly, held on **Tuesday 7<sup>th</sup> July 2015** in Alfold Village Hall, Alfold.

**Present:** Mr N Pidgeon (Chairman); Mrs P Mayne; Mr N Budd; Mr Wayne Mouring; Mrs B Weddell (Clerk)

Two members of the public were in attendance.

**Apologies:** Apologies had been received from Mrs Betty Ames, Mr Alasdair Denton-Miller; Mr Adrian Erricker, Mrs Victoria Young, Surrey County Councillor and Mr Kevin Deanus, Waverley Borough Councillor.

		ACTION
<b>15/056</b>	<b>Declarations of interest pertaining to agenda items</b> There were no declarations of interest.	
<b>15/057</b>	<b>Minutes</b> The minutes of the parish council meeting held on 19 <sup>th</sup> May were approved as a correct record of the meeting and signed by the Chairman.	
<b>15/058</b>	<b>Chairman's report</b> The Chairman, along with Mrs Mayne and the Clerk, had attended a meeting with Esther Lear, Waverley Housing Strategy Enabling Officer, and Irena Serigina, Waverley Housing Development Officer, regarding proposals for changing the criteria for allocating properties at Chilton Close. The officers will provide further information and proposals will be considered at the September parish council meeting.  The Chairman, along with Mr Denton-Miller, Cllr Deanus and the Clerk, had met with Jennifer Samuelson, Waverley Design and Conservation Policy Officer, to discuss the first draft Alfold Conservation Area Appraisal. A second draft would be sent to the parish council before going out to public consultation in the Autumn.  The Chairman would be attending a Waverley briefing regarding the Local Plan and would report at the next meeting.	N Pidgeon
<b>15/059</b>	<b>Clerk's report</b> There was nothing to report.	
<b>15/060</b>	<b>Neighbourhood Plan Update</b> Mr Denton-Miller had reported that he'd received no response from Locality regarding his request to attend a training workshop. The next steps to be implemented would be discussed at the August Planning meeting and a meeting of the NP Steering Group would likely be arranged before the September parish council meeting.	N Pidgeon/Clerk
<b>15/061</b>	<b>Correspondence</b> - The Clerk advised that she had received several letters from residents in support of the Care Ashore proposals, which would be circulated.	

- Mr Richard Cooke had written regarding the Chapel Fields planning application, which was likely to be refused by Waverley because of Para 55 of the NPPF which states *To promote sustainable development in rural areas, housing should be located where it will enhance or maintain the vitality of rural communities*. Mr Cooke stated that attempts to engage with the parish council to discuss possible benefits of the proposed development for the village had been unsuccessful. Mr Pidgeon would respond.

N Pidgeon

A discussion ensued about the issues faced by the Parish Council when developers are required to engage with the community prior to an application being submitted. Mr Pidgeon, Mrs Mayne, Mr Denton-Miller and the Clerk would attend the forthcoming briefing at Waverley regarding Standards and Code of Conduct, which would hopefully give clear guidance for the parish council.

**15/062 Accounts for payment**

Payments were approved and receipts were noted. The attached Order for Payments was signed by the Chairman, one Councillor and the Clerk.

**15/063 Speedwatch**

A decision to fund Speedwatch was deferred to the next meeting so that more information could be provided.

N Budd/Clerk

**15/064 Projects to be proposed for consideration at Cranleigh and Eastern Villages Task Group**

It was agreed that the parish council would put forward proposals for pedestrian crossings on Loxwood Road and Dunsfold Road, although it was understood that it was unlikely new projects would be undertaken in order that the budget could be spent on road repairs and resurfacing. The Parish Council would also begin to lobby for a proper junction at Alfold Crossways, particularly in the light of recent serious accidents.

P Mayne

**15/065 Planning. Summary of the status of recent Planning Applications for information only**

WA/2015/0888 Erection of building to provide three dwellings following demolition of existing building. Dolphin Cottage, Dunsfold Road. **Refused**

WA/2015/0739 Certificate of Lawfulness under S.192 for erection of two storey extension. Broadacres, Loxwood Road. **Refused**

WA/2015/0717 Erection of agricultural barn. Sydney Wood Farm, Rosemary Lane. **Refused**

WA/2015/0719 Erection of timber car port, garage and store following demolition of existing garage. Melrose Cottage, Loxwood road. **Full permission**

WA/2015/0562 Erection of single storey side extension; erection of a detached garage following demolition of existing garage. Mulberry Cottage, Loxwood Road, Alfold. **Full permission**

WA/2014/2413 Outline application for erection of up to 120 dwellings with associated shop and café. Land West of Sweeters Copse, Loxwood Road, Alfold. **Refused**

*At 20:00 the business of the meeting was suspended to allow comments from the public.*

The inadequacy of road repairs in Alfold was discussed. The Clerk will put additional information on the website to encourage the public to report potholes. The Clerk will discuss with Cllr Young whether there is anything the Parish Council can do to get the problems addressed.

Clerk

*At 20:10 the meeting resumed.*

**15/066**

**Planning**

After full consideration of the following applications, the Parish Council resolved to respond as follows:

WA/2015/1220 Application under Section 73 to vary Condition 13 of WA/2014/1518 (plan numbers) to include conservatories and single garages to each dwelling. Land Adjoining Byway Cottage, Dunsfold Road, Alfold.

**Letter of comment appended**

SO/2015/0007 Request for Screening Opinion for the development of a new access road from the existing A281 into Dunsfold Aerodrome. **No comment**

SO/2015/0008 Request for Scoping Opinion regarding proposed development for a sustainable, residential-led mixed use development (to include the expansion of the existing employment area). Land at Dunsfold Park, Stovolds Hill, Cranleigh

**Letter of comment appended**

WA/2015/1191 Erection of a detached garage/store following part demolition of existing garage. Hall Place House, Hall Place, Stovolds Hill, Cranleigh.

- **Letter of comment appended**

WA/2015/1168 Erection of a single-storey extension (revision of WA/2015/0445). Little Crown, Loxwood Road, Alfold.

**No objection**

**15/067**

**Items for inclusion on a future agenda**

- Highways Localism. It was agreed that a working party would be set up to put together proposals for making a bid to SCC.
- It was agreed the Tilley family could site a new bench in memory of Dave Tilley, to replace one of the old concrete benches on the sports ground.
- Chilton Close and Pension Scheme would be discussed at the September meeting.
- Business Plan/Aims and Objectives would be discussed at the November meeting.

Clerk

Clerk

Clerk

**15/068**

**Next meetings**

6<sup>th</sup> August 7.30pm, The Green Room, Alfold Village Hall (planning).

8<sup>th</sup> September 7.30pm, Alfold Village Hall

**There being no further business, the Chairman closed the meeting at 20:45.**

# ALFOLD PARISH COUNCIL

13 July 2015

Mr Peter Cleveland  
Planning Department  
Waverley Borough Council  
The Burys  
Godalming  
GU7 1HR

Dear Mr Cleveland

**RE: SO/2015/0008. Request for Scoping Opinion regarding proposed development for a sustainable, residential-led mixed use development (to include the expansion of the existing employment area). Land at Dunsfold Park, Stovolds Hill, Cranleigh.**

Alfold Parish Council has considered the Scoping Report submitted with the application and makes the following comments.

The parish council would request that the impact on the existing access roads into the application site are considered, if they are to remain open to any traffic. This should also take into account the development of the Anaerobic Digestion plant, for which planning permission has been granted. The parish council would also request that the impact of the junction of the new access road with the A281 should specifically be considered, whether there will be a roundabout, traffic lights, or no traffic control at the junction. Finally, the parish council would request that mitigation measures include consideration to completely remodelling the Crossways junction at the A281.

Yours sincerely

Beverley Weddell  
Clerk to Alfold Parish Council

*Clerk:* Mrs Beverley Weddell. Tel: 01483 200314  
Lock House Lodge, Knightons Lane, Dunsfold GU8 4NU  
Email: [clerk@alfoldparishcouncil.co.uk](mailto:clerk@alfoldparishcouncil.co.uk)

# ALFOLD PARISH COUNCIL

10 July 2015

Ms L Smitheman  
Planning Department  
Waverley Borough Council  
The Burys  
Godalming  
GU7 1HR

Dear Ms Smitheman

**RE: WA/2015/1220. Application under Section 73 to vary Condition 13 of WA/2014/1518 to include conservatories and single garages to each dwelling. Land Adjoining Byway Cottage, Dunsfold Road, Alfold.**

Alfold Parish Council has considered this application and has no objection but would make the following comments.

The parish council considers that the proposed garage for Cottage 2 would be better positioned either forwards or backwards so as not to block light or views from the conservatory of Cottage 1.

The parish council would request a condition limiting the use of the garages to storage or garage ancillary to the main dwelling house.

Yours sincerely

Beverley Weddell  
Clerk to Alfold Parish Council

*Clerk: Mrs Beverley Weddell. Tel: 01483 200314*  
Lock House Lodge, Knightons Lane, Dunsfold GU8 4NU  
Email: [clerk@alfoldparishcouncil.co.uk](mailto:clerk@alfoldparishcouncil.co.uk)

# ALFOLD PARISH COUNCIL

10 July 2015

Mr Douglas Wright  
Planning Department  
Waverley Borough Council  
The Burys  
Godalming  
GU7 1HR

Dear Mr Wright

**RE: WA/2015/1191 Erection of a detached garage/store following part demolition of existing garage. Hall Place House, Hall Place, Stovolds Hill, Cranleigh.**

Alfold Parish Council has considered this application and has no objection. The parish council would request a condition that the building does not contain any habitable rooms/primary accommodation.

Yours sincerely

Beverley Weddell  
Clerk to Alfold Parish Council

*Clerk: Mrs Beverley Weddell. Tel: 01483 200314  
Lock House Lodge, Knightons Lane, Dunsfold GU8 4NU  
Email: [clerk@alfoldparishcouncil.co.uk](mailto:clerk@alfoldparishcouncil.co.uk)*

# Alfold Parish Council

Schedule of receipts and order for payments for July 2015

To be approved under Agenda item 10 at the Parish Council meeting on 7.7.15

## RECEIPTS

<b>Payer:</b>	<b>Detail:</b>	<b>Amount:</b>
Memorials of Distinction	D Griffin Headstone	£ 188.00
	<b>Total</b>	<b>£ 188.00</b>

## PAYMENTS

<b>Payee:</b>	<b>Detail:</b>	<b>Amount:</b>
B Weddell (inc. HMRC)	July salary	£ 587.11
SSALC Ltd	New Councillor Training	£ 120.00
		£
		£
	<b>Total</b>	<b>£ 707.11</b>

## EXPENDITURE TO BE RATIFIED – paid since last Parish Council Meeting:

<b>Payee:</b>	<b>Detail:</b>	<b>Amount:</b>
B Weddell	June salary	£587.11
	<b>Total</b>	<b>£ 587.11</b>

**Total receipts           £188.00**

**Total expenditure       £1294.22**

Signed by Chairman: ..... Date: .....

Signed by Councillor: ..... Date: .....

Signed by Clerk/RFO: ..... Date: .....