

ALFOLD PARISH COUNCIL

MINUTES of Alfold Parish Council Meeting held on **Tuesday 10th March 2015** in Alfold Village Hall, Alfold.

Present: Dr J Masding (Chairman); Mrs B Ames; Mr K Deanus; Mr C Copus; Mrs P Mayne; Mr Wayne Mouring; Mrs B Weddell (Clerk)

Four members of the public were in attendance.

Apologies: Apologies had been received from Mr Nik Pidgeon, Mrs Victoria Young, Surrey County Councillor and Mrs Mary Foryszewski, Waverley Borough Councillor.

15/015 Declarations of Interest

There were no declarations of interest pertaining to agenda items.

15/016 Minutes

The minutes of the meeting of the Parish Council held on 13th January 2015 were approved as a correct record of the meeting and signed by the Chairman.

15/017 Clerk's report on progress

The Clerk advised that the installation of the new playground items was complete.

The Clerk had received two quotes for replacing the seat around the tree on the village green. It was agreed that the Clerk would instruct Roger Huxtable to proceed. .

The Clerk had done some publicity via the website, email news bulletin and noticeboards to attract candidates for the forthcoming parish council elections, and had received several expressions of interest. The Clerk reminded members of the deadline for nomination papers to be delivered to Waverley offices.

The Clerk, Mr Deanus and Mrs Mayne had met with members of Waverley Borough Council's planning team to receive an update on progress of the Local Plan and Alfold sites submitted to Waverley in the recent Call for Sites. Waverley is commissioning a detailed traffic study, which will focus on capacity on the south east of the borough. Any further consultation had been delayed until after the May elections.

The next Alfold Flood Forum would be held on 20th March.

15/018 Chairman's report

The Chairman and the Clerk had met with Motion Transport and seven other contributing parish councils to agree the report commissioned by Motion Transport into the traffic studies submitted by Dunsfold Park/Vectos and Surrey County Council, forming part of the Local Plan Evidence base. The report had been submitted to Waverley and a press release had been issued.

ACTION

Clerk

15/019

Neighbourhood Plan Update

Mr Deanus reported that he and the Clerk had met with Chris Bowden of Navigus Planning, who had advised not to rush into carrying out a full survey or working on site allocations at this time, given the number of large planning applications being considered and those pending. At the meeting with Waverley planners, they had agreed with this advice. Whilst it is not necessary for the new Local Plan to be adopted for the Neighbourhood Plan to proceed, the New Local Plan would provide a degree of protection to allow the Neighbourhood Plan to proceed through the necessary stages without challenge from developers.

There had been a meeting of the Neighbourhood Plan Steering Group with Gareth Williams, WBC Principal Planning Officer in attendance. It had been agreed to carry out a SWOT Analysis (Strengths Weaknesses Opportunities Threats) using Survey Monkey as a first step in beginning to engage members of the public in the process. This had been publicised via the website and email and it was suggested that it should go in the parish magazine. The Group had taken away suggested content headings for consideration and a further meeting would be held after the parish council election in May.

15/020

Cemetery Fees for the financial year commencing 1.4.15

Increased fees, as appended to these minutes, were approved.

The Clerk reported that a new plan of the cemetery is required and it was agreed that she would approach local senior schools to see if any students would like to carry this out as a part of the Duke of Edinburgh Award Scheme.

Clerk

It was noted that no rent had been received for the Cemetery Field since 2012/13 Financial year and that the fences were in need of repair. The Clerk would contact Mrs King to advise that the field would be re-let for grazing.

Clerk

15/021

Annual Assembly

It was agreed that the Annual Assembly this year would be combined with the Annual Meeting.

15/022

Risk Register

The Risk Register, as circulated prior to the meeting, had been reviewed and it was agreed that no changes were required. It was agreed that a review would be carried out twice yearly.

15/023

Financial Report

The Financial Report, as appended to these minutes, was circulated and noted.

15/024

Correspondence

Surrey County Council had sent an invitation for the Rural Enterprise Conference to be held on 26th March. Mrs Ames would attend and report at the next meeting.

Mrs Ames

Waverley Borough Council had written to advise that materials were available from them for the National Spring Clean Day on 21st March (sacks, litter picks, hi viz vests) The Clerk had put a notice on the village Facebook page to say that if any residents wanted to run a Spring Clean event in the village she would acquire the materials from Waverley.

The Pensions Regulator had written to advise that the parish council would be required to provide a pension for the Clerk by March 2016. The Clerk would investigate suitable schemes.

Clerk

15/025

Accounts for payment

Payments were approved and receipts were noted. The attached Order for Payments was signed by the Chairman, one Councillor and the Clerk.

15/026

Planning. Summary of the status of recent Planning Applications for information only

WA/2014/2465 Certificate of lawfulness under Section 192 for construction of an outbuilding containing a swimming pool. Maple Farm, Rosemary Lane, Alfold. **Granted**

WA/2014/2307 Erection of four dwellings and associated works following demolition of existing buildings. Site of Mobil Garage, Dunsfold Road, Alfold **Full permission**

PRA/2014/0014 Prior notification for change of use of agricultural building to 1 dwelling. Little Bookers Lea Farm, Wildwood Lane, Alfold. **Refused**

WA/2014/2270 Certificate of lawfulness under S.192 for the erection of extensions and alterations. Hall Place House, Stovolds Hill. **Granted**

PRA/2014/0013 Prior notification for change of use of agricultural building to 1 dwelling and associated works. Farnhurst Farm, Guildford Road, Alfold. **Refused**

WA/2014/2194 Change of use of builder's store to storage of vehicle parts and equipment, erection of building for MOT vehicle testing and builders storage following demolition of agricultural store. Vastbridge Farm Yard, Alfold Road, Alfold. **Full permission**

WA/2014/1518 Erection of 2 detached dwellings and associated works including formation of new access following demolition of existing building. Land adjoining Byway Cottage, Dunsfold Road. **Full permission**

WA/2014/1902 Change of use of land to provide showmans permanent quarters comprising 25 pitches together with ancillary works and new vehicle access. Land on the west side of Horsham Road, Alfold. **Refused**

15/027

Planning

After full consideration of the following applications, the Parish Council resolved to respond as follows:

WA/2015/0404 Outline application for the erection of 10 dwellings together with associated works. Land at Chapel Fields, Loxwood Road, Alfold. **Letter of comment appended**

SO/2015/0004 Request for Screening Opinion for redevelopment of agricultural land for up to 400 dwellings, new school, shop, café and sports facilities. Land at Springbok Estate. **No comment**

WA/2015/0318 Erection of a wall with flood gates. Little Pound, Loxwood Road, Alfold. **No objection**

WA/2015/0316 Change of use of agricultural building to a dwelling and alterations. Little Bookers Lea Farm, Wildwood Lane, Alfold. **No comment.**

WA/2015/0228 Erection of a two storey extension and alterations. Old Lock House, Knightons Lane, Dunsfold **No Objection**

15/028 **Items for inclusion on a future agenda**

Mr Deanus reported that there were four separate incidents of criminal damage in and around the village hall and sports club, resulting in several thousands of pounds worth of damage to grassed areas including the cricket pitch; there were people in custody and further arrests were being made.

15/029 **Next meetings**

16th April 7.30pm, The Green Room, Alfold Village Hall.
19th May 7.30pm, Alfold Village Hall

There being no further business, the Chairman closed the meeting at 21:40.

ALFOLD PARISH COUNCIL

19 March 2015

Mrs H Hobbs
Planning Department
Waverley Borough Council
The Burys
Godalming
GU7 1HR

Dear Mrs Hobbs

RE: WA/2015/0404. Outline application with all matters reserved except access for the erection of 10 dwellings together with associated works. Land at Chapel Fields, Loxwood Road, Alfold.

This development is proposed for an extremely sensitive location in the centre of Alfold, on a greenfield site adjacent to the Conservation Area. Alfold Parish Council is extremely concerned that the impact this development may have in this sensitive location, cannot be properly assessed in the application's outline form.

The parish council understands that both Thames Water and Southern Water have stated that no new development can be connected to the existing sewerage system until the capacity is increased. We note that the developer is in talks with both Thames Water and Southern Water, however, the water companies are still carrying out studies of the sewerage system and looking into the feasibility of options that may be available to increase the capacity, therefore any planning permission should be subject to strict conditions requiring the sewerage system to be upgraded prior to any development.

The parish council notes the plans indicate a driveway through the proposed development, which could be used to access a possible second phase of the development. Alfold Parish Council would be strongly opposed to any larger development on this site, and should Waverley Borough Council be minded to grant permission, the parish council would request strict conditions be imposed to protect the site from overdevelopment.

Yours sincerely

Beverley Weddell
Clerk to Alfold Parish Council

Chairman: Dr Jenny Masding. Tel: 01403 822486. Email: jenny.masding@btconnect.com
White Lea West, Guildford Road, Rudgwick RH12 3BG

Clerk: Mrs Beverley Weddell. Tel: 01483 200314. Email: clerk@alfoldparishcouncil.co.uk
Lock House Lodge, Knightons Lane, Dunsfold GU8 4NU

Alfold Parish Council

Schedule of receipts and order for payments for March 2015

To be approved under Agenda item 13 at the Parish Council meeting on 10.3.15

RECEIPTS

Payer:	Detail:	Amount:
Mr and Mrs Burdfield	Grave reservation	£ 278.00
Miss Burdfield	Grave reservation	£ 278.00
	Total	£ 556.00

PAYMENTS

Payee:	Detail:	Amount:
B Weddell	March salary	£ 575.71
Dunsfold PC	Motion Transport Report	£ 517.23
	Total	£1092.94

EXPENDITURE TO BE RATIFIED – paid since last Parish Council Meeting:

Payee:	Detail:	Amount:
Eibe Play	Balance re playground	£1113.66
Johnstone Grounds	Extra cut of Common	£ 130.00
B Weddell	February salary	£ 575.71
	Total	£

Total receipts £556.00

Total expenditure £2911.48

Signed by Chairman: Date:

Signed by Councillor: Date:

Signed by Clerk/RFO: Date:

Alfold Parish Council

Summary Receipts and Payments for Year Ended 31st March 2015

Last Year Ended 31st March 2014		Current Year Ended 31st March 2015
	Operating Income	
26,059.06	Income	26,782.01
<u>26,059.06</u>	Total Receipts	<u>26,782.01</u>
	Running Costs	
8,232.16	Administration	10,044.63
2,709.00	Common	2,513.15
1,657.46	Recreation Ground	9,908.76
4,029.50	Jubilee Pond	3,080.85
0.00	Traffic Safety Issues	0.00
3,407.08	Cemetery	2,970.14
0.00	Grants	1,000.00
26.49	VAT Data	1,739.59
<u>20,061.69</u>	Total Payments	<u>31,257.12</u>
	Receipts and Payments Summary	
44,477.53	Opening Balance	50,474.90
26,059.06	Add Total Receipts(As Above)	26,782.01
<u>70,536.59</u>		<u>77,256.91</u>
20,061.69	Less Total Payments(As Above)	31,257.12
<u>50,474.90</u>	Closing Balance	<u>45,999.79</u>
	These cumulative funds are represented by :	
453.22	Current Bank A/c	978.11
0.00	Deposit A/C	0.00
25,021.68	Lloyds Deposit Account	20,021.68
25,000.00	Public Sector Deposit Fund	25,000.00
<u>50,474.90</u>		<u>45,999.79</u>
	Reserve Balances are represented by :	
5,997.37	Current Year Fund	-4,475.11
38,745.51	General Reserves	44,742.88
<u>44,742.88</u>		<u>40,267.77</u>

Signed : _____ (Chairman) _____ (RFO)