

# Alfold Neighbourhood Plan

## Notes of the meeting held on 16.7.18

**Present:** Alasdair Denton-Miller; Betty Ames; Adrian Erricker; Chris Britton; Cilla Britton; Mary Brown; Hayley Ringrose; Nik Pidgeon

**Apologies:** None received

**In Attendance:** n/a

### Minutes

Notes of the meeting held on 14.5.18 had been circulated and were approved by those present.

### Outstanding Actions from previous minutes

None (work in progress noted as appropriate under headings below)

### Update on Grant Funding

Alasdair updated the meeting as follows;

- Grant Application was approved and Parish Council has received £7,250
- Original Application was for £9,000, but the grant was scaled down to reflect the remaining time in the fiscal year to March 31st
- Funding will be used primarily for Colin Smith Planning fees
- Application for Technical Support was approved and AECOM appointed to perform Site Selection process
- ADM will also apply for a Technical Support Package for "Evidence Base and Policy Development"

**Action; Alasdair**

### Update on Site Selection Process

CSP and AECOM have completed their work drafting a Site Assessment methodology and proforma, based on other good practice examples. Una McGaughrin (AECOM) will be responsible for carrying out all detailed site assessments (24 No.). This will give added reassurance of both objectivity and consistency.

**Actions;**

- a) Alasdair +2 Parish Councillors to accompany consultant for a site visit overview 17/7/18
- b) AECOM to perform all detailed site assessments

## **Cooperation with Cranleigh on Strategic Gap**

Since the last meeting, when the idea of a 'buffer corridor' or 'strategic gap' was proposed as a means of restricting urbanisation and coalescence of rural settlements, a SG member attended a meeting convened by Cranleigh Society at which their Neighbourhood Plan was discussed. In subsequent informal discussions it was agreed between ANP SG and the Cranleigh PC Chair that there was a common interest in developing the idea of a 'Strategic Gap' between the two villages, and some other neighbouring settlements. Draft wording for suitable high-level policies have been drafted for both the Cranleigh NP and Alfold NP. For ANP, the suggested draft wording was;

"Development should not erode the important, predominantly undeveloped gaps between Alfold and the settlements of Cranleigh, Dunsfold (including Dunsfold Park), Loxwood and Alfold Bars."

This matter will continue to be progressed in collaboration with Cranleigh PC and with advice from our consultants, and in due course a map will be produced to indicate the location and extent of the Strategic Gap. As with all proposed policies, this will be put to the next stage of public consultation on the ANP.

**Action; Alasdair, with CSP**

## **Update from our appointed consultants**

Maggie Smith (CSP) is currently compiling a review of the Resident's Survey and several clear themes are emerging:

- Countryside Protection (dark skies etc)
- Access to the countryside and green space generally
- Housing - need for affordable housing and desire to see development of small sites within the settlement boundary
- Desire for a care home
- Limited demand for employment growth, some desire to see workshops
- Desire to see tourism grow
- Design
- Community Infrastructure

These themes can potentially be addressed by Land Use Policies in the Plan. At the meeting, it was noted that even within the above themes, there were still differences of opinion among the public which will need to be weighed before finalising the policies.

Other issues which cannot necessarily be addressed directly by the Plan include:

- Traffic, speeds through the village
- Condition of footpaths and bridleways
- Parking related issues, yellow lines etc
- Improvements to bus services
- Pedestrian crossing improvements

- Broadband and mobile phone coverage
- Facilities for young people
- Surface Water flooding

At the meeting two other issues were noted;

- Provision of a pedestrian crossing?
- Construction Traffic policy/good construction practice guidelines?

CSP also noticed nothing about Heritage Assets in the residents survey, but this will be addressed by having the latest Conservation Area report as a supporting document for the Plan.

The SG will discuss all points further with CSP as well as to work on the overall Vision of the Plan itself at the next meeting.

### **Strategic Environmental Assessment**

This is still in progress with the help of CSP; Neighbourhood Plans do NOT legally need a Sustainability Appraisal (SA), but MAY need a Strategic Environmental Assessment (SEA). We have been recommended to request a screening opinion for an SEA at the earliest opportunity and this is being sought from Waverley using the standard application form and accompanied by a Parish Baseline Environmental Statement.

**Action; Alasdair**

### **Next Steps**

As referred to above; the Site Assessments are underway (by AECOM), Policy areas being developed with the aid of CSP along with a structure for the Plan that will best execute it in line with our Goals and Objectives. After these stages, a further public consultation is being planned, inviting all households to participate. At that point, drafting work can commence on sections of the Plan.

### **Next Meeting**

The next meeting would be held on Monday 20<sup>th</sup> August, 7.30pm in the Green Room.

The meeting ended at 8.35pm.

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### **Guide to abbreviations used in these Notes**

CSP            Colin Smith Planning

DP             Dunsfold Park

NOMIS        A service provided by the ONS (<https://www.nomisweb.co.uk>)

NP	Neighbourhood Plan ('The Plan')
NPPF	National Planning Policy Framework ( <a href="https://www.gov.uk/government/publications/national-planning-policy-framework--2">https://www.gov.uk/government/publications/national-planning-policy-framework--2</a> )
ONS	Office for National Statistics
PPG	Planning Practice Guidance ( <a href="https://www.gov.uk/government/collections/planning-practice-guidance">https://www.gov.uk/government/collections/planning-practice-guidance</a> )
SCC	Surrey County Council
SEA	Strategic Environmental Assessment
(ANP) SG	(Alfold Neighbourhood Plan) Steering Group
WBC	Waverley Borough Council