

Alfold Neighbourhood Plan

Notes of the meeting held on 29.7.19

Present: Alasdair Denton-Miller (chair); Betty Ames; Chris Britton; Cilla Britton; Mary Brown; Rick Dyer; Adrian Erricker; Penni Mayne; Wayne Mouring; Hayley Ringrose; Peter Hartley

Apologies: None

In Attendance: Maggie Williams (Colin Smith Planning (CSP))

Minutes

The chairman had circulated notes of the last meeting held on 2.7.19, and there being no comments these were approved.

NP Process – Strategic Environmental Assessment (SEA)

Maggie took the meeting through the draft Environmental Statement (ES) she had prepared. This will accompany the form to submit to WBC for a screening opinion on the possibility of needing an SEA. This was broadly agreed by the SG, with some points noted as follows;

- A further Aim/Objective would be added on 'Health & Wellbeing'. Evidence drawn together by Cilla is on the shared drive (Maggie to note).
- Water/Flooding; Maggie requested a more accurate map with key and parish boundary.

Action: Chris

- Heritage/archaeology; as part of the research needed for this aspect of the parish profile, it was suggested we request the Heritage Environment record (HER) for Alfold Parish from SCC. The Waverley Heritage Features (1988) scanned document is also helpful – Adrian will convert this into an editable format. Reference should be made to the Wey & Arun Canal in the historical context. Peter will collate all the material on heritage for the next meeting. A brief resume will be included in the ES.

Actions: Adrian/Peter

- Air Quality; noted that there are no AQMAs in Alfold
- Landscape; a fuller description will be included in the main profile, based on the SCC Landscape Character Assessment 2015.
- Biodiversity; data search to be requested from the Surrey Biodiversity Information Centre (SBIC), also consider if Surrey Hills Board has any data. Alasdair confirmed that a small budget was still available to purchase this if necessary. Ancient woodland; a map is required and a list of the named areas if possible.

Action: Chris

- Noise; references to Dunsfold Aerodrome and Gatwick to be strengthened.
- The parish profile requires finalisation; reference had been made to a former 'Parish Plan' and while this is unlikely to be directly relevant, a request would be made to the Parish Clerk to see if a copy exists in the archives.
- The amended ES and the screening opinion form will be emailed to Alasdair.

Action: Maggie

NP Process – Structure of the Plan

There was discussion about the headings in the NP, and which other adopted NPs we might use as 'good practice' examples (e.g. Cranleigh, West Horsley, Tandridge). Maggie will work on this, including referring to other NP good practice as appropriate.

Action: Maggie

The list of Policies is being amended following public consultation, with Economy, Infrastructure and Heritage being added.

A list of 'Projects and Priorities' to be considered at the conclusion of the Plan, which could form the basis for seeking CIL funding from WBC (but would need to be in line with the IDP).

An area requiring more evidence and policy development is Economy. Peter will draw up a list of existing businesses in the parish.

Action: Peter

Maggie to advise on appropriateness/legality of having a policy restricting conversion of industrial buildings to residential – could be problem due to Permitted Development Rights.

Action: Maggie

Local Green Space designations; Penni will complete the evaluation process using standard template, on the list of sites previously identified but excluding any which have existing designation. Maggie pointed out the PPG section that applies and will send a copy to Penni.

Action: Penni/Maggie

Landscape Buffers policy; Maggie will provide additional advice on suitable wording.

Action: Maggie

Clubs & Societies; Peter will draw up a list for the parish profile.

Action: Peter

Any Other Business

It was noted that the Parish Clerk is writing to WBC to follow up the request for a minor correction in the NP boundary, and that as WBC are likely to have to consult on this, the submission of the SEA screening opinion would have to wait until this process was complete.

Next Meetings

The next meeting will be held on Monday 3rd September, 7.30pm in the Green Room.

The meeting ended at 9.20pm.

Guide to abbreviations used in these Notes

BLR	Brownfield Land Register
CSP	Colin Smith Planning
DP	Dunsfold Park
ES	Environmental Statement
HER	Heritage Environment Record
IDP	Infrastructure Delivery Plan
LPA	Local Planning Authority (Waverley Borough Council)
LPP1	Local Plan Part 1 (adopted by Waverley Borough Council 2018)
LPP2	Local Plan Part 2 (under development by Waverley Borough Council)
NOMIS	A service provided by the ONS (https://www.nomisweb.co.uk)
NP	Neighbourhood Plan ('The Plan')
NPPF	National Planning Policy Framework (https://www.gov.uk/government/publications/national-planning-policy-framework--2)
ONS	Office for National Statistics
PiP	Permission In Principle
PPG	Planning Practice Guidance (https://www.gov.uk/government/collections/planning-practice-guidance)
SCC	Surrey County Council
SEA	Strategic Environmental Assessment
(ANP) SG	(Alfold Neighbourhood Plan) Steering Group
WBC	Waverley Borough Council
(S)WLT	(Surrey) Wild Life Trust